



Chapter Credits – Event Reports

DiscoveryBound Outreach will continue to give chapters \$50 cash for each event report submitted up to \$300 per year. We hope this past year has enabled family, teen and adult chapters more flexibility on how and where to apply the money. We encourage you to use it in the following ways; support teens with travel costs to DB Outreach weekends/events, help pay registration fees for DB events (Outreach, NLC and Compass), use towards reducing the cost of local activities and/or help send youth to a CS camp.

The following guidelines apply:

- Each chapter can earn up to \$300 cash within each calendar year, January 1st - December 31st, by planning/hosting local activities and submitting an “Event Report” after each event = \$50 for each report (only 1 report will be credited per event).
- The crediting of event reports will be recorded by the date submitted and not the date of the actual event/activity. Reports must, however, be submitted within the same calendar year (December events have a 10 day grace period – until January 10).
- Checks from DiscoveryBound Headquarters MUST “Pay To” a Chapter (checks cannot be written to an individual or church).
- Checks will be distributed on two different dates during the year with a maximum combined total amount of \$300. The disbursement dates will be:
 - July 15 (for reports submitted between January 1-June 30)
 - January 15 (for reports submitted between July 1-January 10)

Please let your Regional Manager or Susan Barner know if you have questions.

To issue a Chapter Credit check(s) we need the following information:

- Check payable to: (your Chapter’s checking account name)
- Name & Mailing address of Chapter Worker to receive check:

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